
GRADUATE FOREIGN LANGUAGE READING EXAMINATION APPLICATION AND INSTRUCTIONS

GENERAL NOTE TO STUDENT: Examination will be a translation of a passage selected by the examiner from a book or journal that you submit and that he or she approves.

PROCEDURES:

1. Complete the “Student Information” section on the reverse side of this form and submit it in person to MLLL, Kaufman Hall, Room 206.
2. MLLL will appoint your examiner.
3. Select a book or journal in your field written in the language in which you are to be tested. The book or journal must be at least 80 text pages in length. The text submitted must be a secondary source. Only critical articles, journals, monographs, and books will be accepted. Other types of non-fiction are unacceptable. Works of fiction such as novels and short stories are unacceptable. Additionally, the text must have been originally written and published in the foreign language to be tested. Unacceptable texts will be returned to you with a request to resubmit an appropriate text.
4. Submit the book or journal in person to MLLL for your examiner’s approval. Upon approval, the examiner will forward the application form and a copy of a passage of approximately 400 words to be translated to the Center for Independent and Distance Learning (CIDL), 1600 Jenkins, Cross Main building, Room 101, 325-1921, <http://cidl.ou.edu/>. MLLL will notify you to come and pick up the original book.
5. You then schedule an examination time with CIDL.
6. The examination fee (**\$35.00**) is paid at CIDL by check or money order to “University of Oklahoma” on the day of the exam. CIDL cannot accept cash, credit cards, or bursar billing.
7. You will have two hours to complete the exam. CIDL will furnish a language dictionary for the exam, or you may bring your own.
8. The results are reported to you and to any additional persons or departments that you specify in the “Student Information” section.

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STUDENT INFORMATION

Student Name: _____ Telephone Number/s: _____

Street Address: _____ City, State, Zip: _____

OU-ID#: _____ E-mail: _____

Major Department & Program (i.e., Field): _____

Language to be tested: _____ Date you expect to take exam: _____

In addition to yourself, whom would you like us to notify of the results (e.g., Advisor, Dept. Chair, etc)?

Name & Position: _____

Campus Address: _____

E-mail and telephone: _____

Your Signature: _____

PLEASE DO NOT WRITE BELOW THIS LINE (FOR OFFICAL USE)

MLLL EXAMINER NAME: _____

MLLL APPROVAL _____ DATE OF APPROVAL: _____

EXAMINATION PASSAGE:

NAME OF PUBLICATION: _____

From page _____ line _____ to page _____ line _____

RESULTS (Circle One): **PASS** **FAIL**

SIGNATURE OF EXAMINER: _____

RESULTS SENT TO: Graduate College _____ Date _____ Major Dept _____ Date _____

Additional Examiner Comments (Optional):